



Environmental Policy

This policy was agreed by KLS Trustees on 22nd October 2014.

All KLS policies are reviewed annually.

This policy will be reviewed again in September 2017.

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Charity Number: 1081248
Registered Company Number: 3814833

1. About Katherine Low Settlement

Katherine Low Settlement (KLS) is a multi-purpose charity that has been serving the communities of Wandsworth since 1924. We are dedicated to fighting poverty and isolation. We strive to provide an opportunity for people to realise their own potential and to understand the contribution they can make to their community.

Visit: www.klsettlement.org.uk and @klsettlement (twitter)

2. Katherine Low Settlement's Environmental Policy

Katherine Low Settlement believes that all organisations are responsible for achieving good environmental practice and operating in a sustainable manner. We are therefore committed to reducing our environmental impact and continually improving our environmental performance as an integral and fundamental part of our business strategy and operating model.

We are committed to the continual improvement of the way our organisation impacts on the environment and by these policies and actions shall inspire the confidence of our staff, volunteers, users and visitors.

The objectives of the KLS Environmental Policy are to:

- Recognise and meet legislation, regulations and best practice guidance.
- Seek to reduce all waste created as part of our daily process and operations.
- Seek to promote to reduce energy consumption where possible.
- Ensure that our policy is read and understood by all.

The policy is endorsed by the Katherine Low Settlement's Trustees and will be reviewed annually to make sure it remains relevant and appropriate to the needs of KLS: its staff, volunteers, users and visitors.

This Environmental Policy is freely accessible to all.

3. Legal requirements

Follow this link from the UK's Environment Agency for the environmental legislation that may impact upon KLS' work: <http://www.environment-agency.gov.uk/business/142627.aspx>

4. Taking responsibility with KLS' Operations

To deliver this policy, we have the following aims:

- Continually review, monitor and measure our environmental performance across organisation procedures, operations and policies and implement best environmental practice across the organisation.
- Use natural resources prudently.
- Minimise waste by evaluating operations and ensuring they are as efficient as possible.
- Actively promote recycling both internally and amongst its service users and suppliers.
- Conserve energy and other natural resources by regular monitoring and setting saving targets every year.

- Improve efficiency of materials use by reduce-reuse-recycle policy.
- Wholly support and comply with or exceed the requirements of current environmental legislation and codes of practice.

To meet our commitments we will:

- Review our environmental policy on a regular basis
- Set targets, monitor and communicate key objectives which will improve our environmental performance
- Ensure no electricity and heating is wasted out of business hours
- Reduce carbon emission by implementing good practice and improve heat efficiency
- Use recycled materials where possible

5. Environmental awareness amongst staff and volunteers

This Environmental Policy will be disseminated to all current staff and volunteers and will also be included as part of the induction of new staff. Training will be offered to all staff and volunteers so they 'live and breathe' this policy and so conduct their activities in an environmentally responsible manner.